



Instructor Application For Hitchcock Academy

Date: _____

Name: _____

Phone #: _____

E-mail: _____

Class: _____

Class Description:

Do you have a website and/or Facebook: _____

Is this a one-time class, multiple sessions or ongoing?

Class Requirements (room size, tables, electrical needs, av equip etc.)

Material list: _____

Who supplies class materials: (Instructor or student) _____

Preferred Schedule for Class: _____

Requested Instructor Fee: _____

Min # of Students: _____ Max # of Students: _____

If applicable, please include an image of product(s) to be made or a link to your website and/or social media.

List Any Relevant Education/Skill/ Employment/Teaching Experience

1. _____ Date: _____

2. _____ Date: _____

3. _____ Date: _____

References

Please list two persons not related to you:

Name	Email	Phone
1. _____		
2. _____		

Are you a U.S. citizen? _____

Consultants will be required to complete CORI/SORI forms.

A W-9 form must be completed prior to your first class.

I certify that this application was completed on _____, 2____, and that the information is correct to the best of my knowledge and belief. I authorize Hitchcock Academy Personnel to verify any information presented in this form and to request statements from references given. I understand that any untrue statements made in this application, whenever discovered, will be cause for cancellation of application and/or grounds for dismissal. I agree, if contracted to teach, to abide by all Hitchcock Academy rules and regulations.

Signature

Date